

London Port Health Authority
Department of Markets and Consumer Protection
David A H McG Smith CBE
Director of Markets and Consumer Protection



Agent/Importer (by e-mail)

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Dear Sir/Madam,

CVEDs and TRACES

You might have noticed that all our Common Veterinary Entry Documents (CVEDs) are now produced from TRACES. That means they are uniform and consistent. The CVEDs will show a watermark indicating "ORIGINAL", or "REJECTED" in the case of rejected consignments.

When the consignment is sampled an additional page ("Fiche for Sampling") will be attached to the CVED, one fiche per test carried out by the laboratory.

CVEDs will still have an original signature and bear our BIP stamp, and if printed on several sheets, all will be numbered to indicate how many pages it comprises.

This procedure means that we do not required you to produce a blank part 2 on the back anymore but we still need a completed part 1 with your original signature.

TRACES now allows you to select 6 and 8 digit Commodity Codes, which describe the product more accurately than the 4 digit codes. You may have become aware that as of 16th January, most of the 4 digit codes cannot be selected to create CVEDs anymore. It is also possible to select multiple codes on the same CVED when the consignment has different products (i.e. meat/offal, boneless/bone in cuts, different type of fish, etc.). You must therefore use the most descriptive code available (6 or 8 digit one) on the CVED and all the different codes applicable to the products in the consignment. After selecting the Commodity code, you need to select the appropriate "Type", "Class", "Family" and/or "Animal Species". For fish in particular TRACES has been amended to indicate the different fish species. You must therefore select all the fish species listed on the Health Certificate, rather than using the generic "Otra Pesca" classification. "Otra Pesca" will only be accepted when the fish specie on the certificate is not listed on TRACES.

For guidance on how to use TRACES visit our website at

http://www.cityoflondon.gov.uk/Corporation/LGNL_Services/Health_and_social_care/Food/TRACES.htm

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Finally, some countries are putting their Import Certificates in TRACES. The system can be used to Clone those Certificates as a CVED. That means that Part I of a CVED is automatically created by transferring the information from Part I of the IMPORT certificate.

The creation of a CVED by this method makes it easier to generate a CVED, helps avoid data entry errors and it saves time for agents and importers.

I understand the TRACES team have ironed the original difficulties that the cloning had and it is working fine.

I would like to encourage you to use the cloning of CVED and feed back any problems you may encounter so we can inform TRACES.

We have produced some guidance on how to clone CVEDs on TRACES, which can be found at http://www.cityoflondon.gov.uk/NR/rdoonlyres/A90155C0-2D1D-4FD5-A8BA-8E97162FC811/0/PH_CV23CloningCVEDs050811.pdf

Thanks for your cooperation on this matter.

Should you have any query regarding this matter, please do not hesitate to contact us.

Yours faithfully

A handwritten signature in red ink, appearing to read 'Carlos J. Gracia', with a large, sweeping flourish underneath.

Carlos J. Gracia, MSc MRCVS
Senior Official Veterinarian