

High Risk Food Products – Control Products Spices, Palm Oil, Compounds and Trace Elements 2010					
Calculation of Charge to be applied					
A	Activity - Document receipt and check		Time involved	Costs/ Activity	
	1	Check Ship's manifest and detain consignments	0.2	£8.60	
	2	Record receipt of CED, commercial docs and original cert's	0.2	£3.80	
	3	Conduct documentary check, stamp/ sign/ copy documents & notify HMRC	0.33	£14.33	
	4	Enter CED details onto TRACES	0.20	£3.80	(when legal requirement and entered for customer)
	5	Record and submit data for quarterly return	0.2	£8.60	
	6	Administration of accounts/ invoicing - relating recovery of costs	0.2	£8.60	
	7	Office facilities and associated costs	Fixed Cost	£6.00	
			Sub total	£49.93	
B	Activity - Examination sampling & analysis				
	1	Determination of correct sampling protocol - exam request information communicated to examination facility	0.2	£8.60	
	2	Examination of consignment including identity check, sampling of consignment according to legislation/ guidance	0.75	£32.25	
	3	Prepare sample paperwork and issue detention notice	0.25	£10.75	
	4	Dispatch samples to laboratory	Fixed Cost	£35.00	
	5	Consumables	Fixed Cost	£10.00	
	6	Analyst fee	Set by Analyst	£86.00 - £172.00	Depends on product
			Sub total	£182.60 to £268.60	
C	Activity – Charge for non compliant consignment				
	1	Receipt & interpretation of non compliant information and update of records	0.25	£10.75	
	2	Generation and sending of rejection fax	0.2	£8.60	
	3	Consultation, discussion of options, research, maintenance of records	1.00	£43	
	4	Confirmation of notice service details	0.2	£8.60	
	5	Preparation, checking & service of Notice	0.25	£10.75	
	6	Monitoring of compliance (checking devan, destruction/ re-export/ inland liaison)	1.0	£43	
	7	Case closure & RASFF notification	0.25	£10.75	
			Sub total	£135.45	
1.		Documentary check cost	A	£49.93	Includes PHA costs of £49.93
2.		Documentary, identify and physical check cost (sampling time and analyst fee)	A+B	£182.60 to £268.60	Includes PHA costs of £146.53
3.		Documentary, identify and physical check cost (analyst fee) and non compliant consignment controls cost	A+B+C	£367.98 to £453.98	Includes PHA costs of £281.98